

Trusted Accounting & Tax Advisory Services

Catherine L. Ozment, CPA PLLC

	PREMIUM	CORE	BASIC
	CFO Services *Avg \$1,995/month \$460/week	Controller Services *Avg \$1,250/month \$288/week	Bookkeeper Services *Avg \$625/month \$144/week
	*Average price based on 10 Employees	*Average price based on 5 employees	*Average price based on 3 employees
Service Description	Strategic	Proactive	Reactive
Month End Close	✓	✓	✓
Financial Statements	Monthly	Quarterly	Annually
Scheduled Meetings	Up to 6/month	Up to 3/month	Up to 1/month
Phone/Email/Skype Support	Unlimited 24 hr turnaround	Unlimited 48 hr turnaround	Unlimited 72 hr turnaround
Payroll Preparation	✓	✓	✓
Accounts Payable Management	✓	✓	optional
*State Compliance	✓	✓	optional
**Federal Compliance	✓	✓	optional
12 Month Forecasting	✓	optional	optional
Cash Flow Management	✓	optional	optional
Performance Analysis	✓	optional	optional
5% Discount if Paid Annually	✓	✓	✓
	Potentially replaces one full time and one part time employee	Potentially replaces one full time employee	Potentially replaces one part time employee

* Sales Tax and State Annual Reporting and all correspondence

** Business Federal Income Tax Return and all correspondence